



***The Walker County* Board of Assessor's Meeting** **At the Local Government Services Offices**

Regular Scheduled Meeting

January 18, 2022 at 10:00 AM

Agenda

- 1. Call the Meeting to Order**
- 2. Read the Minutes from Previous Meeting**
- 3. Update on the Mobile Home Digest**
- 4. Update on the Personal Property Reporting Forms**
- 5. Update on the Server**
- 6. Approval of the Conservation List of Applicants**
- 7. Executive Session**

WALKER COUNTY BOARD OF ASSESSOR'S MINUTES



DATE: Tuesday, January 18, 2022

TIME: 10:00 AM

LOCATION: Conference Room of the Local Government
Services Building

BOARD CHAIRMAN: Buddy Chapman

BOARD SECRETARY: Angela Ward

TYPE OF MEETING: Regular Scheduled Meeting

CHIEF APPRAISER: Terry Gilreath

BOARD MEMBERS PRESENT:

Buddy Chapman
Melba Powell
Karen Deck
John Howard
Steve Ledbetter

BOARD MEMBERS ABSENT:

OTHERS PRESENT:

Angela Ward
Terry Gilreath

AGENDA TOPICS:

Meeting Called to Order

Mr. Chapman Time: 10:05 AM

Minutes from Previous Meeting

The minutes from January 4, 2021 meeting were read and Mr. Ledbetter made a motion to approve the minutes as read; Mrs. Powell made a second to the motion and the motion passed unanimously.

Update on the Mobile Home Digest

Discussion: Mr. Gilreath informed the Board that the data file for the mobile home digest was sent to the Tax Commissioner. He said the Tax Commissioner's vendor said everything looked good.

Update on the Personal Property Reporting Forms

Discussion: Mr. Gilreath informed the Board that the data file was sent to Divco Data, our vendor, and all they had to do was, print and mail. They sent us an email about mailing out Freeports which we had already mailed. We requested them to mail our reporting forms the first week of January but they did not.

Update on the Server

Discussion: Mr. Gilreath gave the Board a copy of the last email that was sent to Tracy Thomas from My Business Hub. He pointed out that Mr. Thomas sent him a copy or he would not have known about the email. Mr. Gilreath reminded the Board that during the November meeting with Mr. McJunkin and Mr. Creekmur that he requested again to be included in all correspondence. Mr. Gilreath said he spoke with someone who's company used an off-site server and that gentleman had trouble and went back to an in-house server. Mr. Gilreath said that with a continued lack of communication and reports from others in the county who are using My Business Hub with EPB; he recommends that we not use this for our data. The Board asked Mr. Gilreath to draft a letter to the Board of Commissioner's. Upon approval of the letter by the Board of Assessor's; Mr. Chapman and Mr. Gilreath will meet with the Board of Commissioner's.

Approval of the Conservation List of Applicants

Discussion: The Board reviewed the list of conservation applicants and Mr. Howard made a motion to approve the list for conservation; Ms. Deck made a second to the motion and the motion passed unanimously.

Executive Session

Mr. Ledbetter made a motion to enter executive session at 10:37 A.M.; Mr. Howard made a second to the motion. The motion passed unanimously.

Mrs. Powell made a motion to end executive session at 10:58 A.M.; Ms. Deck made a second to the motion. The motion passed unanimously.

Mr. Ledbetter made a motion to adjourn the meeting; Mr. Howard made a second to the motion and the motion passed unanimously.

With no further business to discuss Mr. Chapman adjourned the meeting at 10:58 A.M.

Chairman of the Board

A handwritten signature in cursive script that reads "Buddy Chapman".

Acting Chairman

Secretary of the Board

A handwritten signature in cursive script that reads "Angelo Ward".

Acting Secretary