The Walker County Board of Assessor's Meeting
At the Local Government Services Offices

Regular Scheduled Meeting **January 2, 2024 at 10:00 AM**

Agenda

1. **Chairman of the Board Election**
2. **Secretary of the Bord Election**
3. **Call the Meeting to Order**
4. **Approval of the Minutes from Previous Meeting**
5. **Update on the Server**
6. **Approval of the 2024 Prebill Values**
7. **Approval to Send the 2024 Prebill Data File to the Tax Commissioner**
8. **Approval of the Conservation Acreage Exclusion Policy**
9. **Requests for Conservation on Parcels with Less than 10 Acres:**

   0023 005 0039 0011
10. **Approval of the List of Conservation Applicants**
11. **Approval of the Policies and Procedures for the Personal Property Audits Program**
12. **Approval of the Previously tabled Letters for the Personal Property Audits Program**
13. **Approval to Send the Open Records Request to the City of Lafayette for the Lafayette Airport**
14. **Executive Session**

WALKER COUNTY BOARD OF ASSESSOR'S MINUTES

DATE: **Tuesday, January 2, 2024**

TIME: **10:00 AM**

LOCATION: **Conference Room of the Local Government Services Building**

BOARD CHAIRMAN:

BOARD SECRETARY: Angela Ward

TYPE OF MEETING: Scheduled Meeting

CHIEF APPRAISER: Terry Gilreath

BOARD MEMBERS PRESENT:		BOARD MEMBERS ABSENT:	OTHERS PRESENT:
Buddy Chapman			Angela Ward
Melba Powell			Terry Gilreath
Karen Deck			Sarah Flynn
John Howard			Patty Schneider
Steve Ledbetter	virtual		

AGENDA TOPICS:

Election of the Chairman of the Board of Assessor's

Discussion: It was discussed that the Board of Commissioner's named a Board of Assessor member in their resolution to be Chair of the Board of Assessor's. As that appointment is against the law of O.C.G.A. § 48-5-298 (a) Mrs. Powell nominated Mr. Chapman as Chairman of the Board of Assessors; Mr. Ledbetter made a second to the nomination and as no other nominations were made; the motion passed unanimously.

Election of the Secretary to the Board of Assessor's

Discussion: Mr. Howard nominated Ms. Ward as Secretary to the Board; Mrs. Powell made a second to the nomination and as no other nominations were made; the motion passed unanimously.

Meeting Called to Order

By Mr. Chapman at Time: 10:10 AM

Approval of the Minutes from Previous Meeting

The minutes from December 19, 2023 meeting were reviewed and Ms. Deck made a motion to approve the minutes as written; Mr. Ledbetter made a second to the motion and the motion passed unanimously.

Update on the Server

Discussion: Mr. Gilreath informed the Board that we are still having problems with the tunnel being down. We also have several that are still getting dropped from the tunnel and lasting as much as 2 or more hours for each person. He said we have some staff still losing icons on their desktop. Mr. Gilreath said that he just found out a couple of months ago that Chairman Whitfield and My Business Hub/Arknet put our system online which was not agreed upon. He said this tunnel they have us on is creating many of these problems.

Approval of the 2024 Prebill Values

Discussion: Mr. Gilreath gave the Board the 2024 prebill values for review and the 2023 values for comparison. Mr. Howard made a motion to approve the new 2024 prebill values. Ms. Deck made a second to the motion and the motion passed unanimously.

Approval to Send the 2024 Prebill Data File to the Tax Commissioner
Mrs. Powell made a motion to approve sending the 2024 prebill data file to the Tax Commissioner; Mr. Ledbetter made a second to the motion and the motion passed unanimously.

Approval of the Conservation Acreage Exclusion Policy
Discussion: Ms. Flynn explained that we currently have an acreage exclusion policy based on zoning. She said the current exclusion is either one acre or two acres of land that must be cut out for homes. Ms. Flynn asked the Board to consider a one acre across the board policy. The Board agreed and Mrs. Powell made a motion to approve the conservation acreage exclusion policy change; Ms. Deck made a second to the motion and the motion passed unanimously.

Requests for Conservation on Parcels with Less than 10 Acres:
Discussion for 0023 005: Ms. Flynn explained that Mr. Cain filed an appeal requesting conservation on a 6.5-acre parcel on June 29, 2023. While waiting on a letter from Mr. Buckner stating he cuts hay on the 6.5 acres, Mr. Cain passed away. Ms. Flynn said that if the Board approved the request, the family will need to come in to sign a release of the conservation covenant in 2024. Mr. Howard made a motion to approve the conservation request for 0023 005; Ms. Deck made a second to the motion and the motion passed unanimously.

Discussion for 0039 011: Ms. Flynn explained that Ms. Cain filed an appeal for conservation on 6.71 acres. She said that Ms. Cain provides a written agreement with Jill Baldschun to run cattle on the property. After a review of the property Ms. Flynn requested the Board approve the request. Mrs. Powell made a motion to approve the conservation request for 0039 011; Mr. Ledbetter made a second to the motion and the motion passed unanimously.

Approval of the Policies and Procedures for the Personal Property Audits Program
Discussion: Ms. Schneider went over the audits policies and procedures and Mr. Howard made a motion to approve the personal property audit policy and procedures; Ms. Deck made a second to the motion and the motion passed unanimously.

Approval of the Previously Tabled Letters for the Personal Property Audits Program
Discussion: Ms. Schneider asked the Board to approve the letters to be sent out during the audit procedures. Ms. Deck made a motion to approve the personal property audits letters; Mrs. Powell made a second to the motion and the motion passed unanimously.

Approval to Send the Open Records Request to the City of Lafayette for the Lafayette Airport
Discussion: Ms. Schneider asked the Board to approve mail an open records request to the City of Lafayette for the records from the City Airport. Mr. Howard made a motion to approve sending an open records request to the City of Lafayette for the records of the Lafayette Airport; Mr. Ledbetter made a second to the motion and the motion passed unanimously.

Executive Session Was not needed

Mrs. Powell made a motion to adjourn the meeting; Mr. Howard made a second to the motion and the motion passed unanimously.

With no further business to discuss Mr. Chapman adjourned the meeting at 11:04 A.M.

Chairman of the Board

Buddy Chapman

Secretary of the Board

Angela Ward

Acting Chairman

Acting Secretary