

AGENDA
WALKER COUNTY
BOARD OF COMMISSIONERS
WALKER COUNTY COURTHOUSE ANNEX III, 201 S MAIN STREET
LAFAYETTE, GEORGIA 30728

The following constitutes the agenda for the regular scheduled meeting of the Board of Commissioners of Walker County, Georgia to be held on October 13, 2022 at 7:00 p.m.

REGULAR SCHEDULED MEETING

- **Invocation & Pledges**
- **Chairman Whitfield will Call to Order the Regular Meeting**
- **Clerk establishes a Quorum is present**
- **Approve Agenda**
- **Approve Minutes**
Approval of the Minutes for the Regular Scheduled Meeting Held on September 22, 2022 at 7:00 p.m.
- **Public Comment**
- **New Business**

Amendment to Schedule D-2 of the Administrative Services Agreement relating to the ACCG Defined Contribution and Deferred Compensation Plans

Departmental Statistics - September 2022

- **Commissioner Comments**
- **Executive Session**
- **Adjourn**

NEXT MEETING - Thursday, October 27, 2022



Walker County Governmental Authority
101 South Duke Street, P.O. Box 445
LaFayette, GA 30728
706-638-1437

Minutes of the Regular Meeting

October 13, 2022

7:00 PM

I. Call to Order:

Chairman Shannon Whitfield called to order the Regular Scheduled Board of Commissioners Meeting held at Annex III, 201 S. Main Street, LaFayette, Georgia at 7:00 PM on October 13, 2022.

II. Attendees:

The following were present: Chairman Whitfield, Commissioner Robert Blakemore, Commissioner Mark Askew, Commissioner Brian Hart, Commissioner Robert Stultz, Public Relations Director Joe Legge, Planning and Zoning Director David Brown, Public Works Director Carlen Bowers, Corner Billy Sims, Board Clerk Whitney Summey, and County Clerk Rebecca Wooden. Other guests signed in at the meeting as well. Please see the attached sign in sheet.

III. Approval of Agenda:

Commissioner Askew made a motion to approve the agenda presented. Commissioner Blakemore seconded the motion, 4 ayes and 0 nays, motion carried to approve the agenda.

IV. Approval of Minutes:

Commissioner Hart made a motion to approve the minutes of the Regular Scheduled Meeting held September 22, 2022 at 7:00 p.m., seconded by Commissioner Stultz, 4 ayes and 0 nays, motion was approved.

V. Public Comment:

- I. Chairman Whitfield asked if anyone would like to speak in the public comment section, no one came forward to speak.

VI. New Business:

- I. Chairman Whitfield said the amendment to schedule D-2 of the administrative services agreement relating to the ACCG Defined Contribution and Deferred Compensation Plans will give employees more options for investing in their retirement funds. He said it will add tier three from the chart in the packet. Commissioner Hart asked if someone came out once a year to advise employees on their plans. Chairman Whitfield said there is a representative that visits once a month with existing employees and sets up new employee plans. Commissioner Askew wanted to clarify the change is just an enhancement to the current plan and is completely voluntary. Chairman Whitfield agreed and said it will give employees nine more investment options. Commissioner Hart made a motion to approve, seconded by Commissioner Stultz, 4 ayes and 0 nays, motion carried.

- II. Chairman Whitfield read the departmental statistics for September 2022.

VII. Commissioner Comments:

Commissioner Blakemore thanked everyone for coming out and encouraged them to reach out with any concerns or questions. He thanked all of the county employees for all of their hard work and dedication to the county and citizens.

Commissioner Askew said he also wanted to thank all County employees. He said elections are coming up and encouraged everyone to vote. He gave details of Movie Night and Pumpkin Fest coming up in Chickamauga. He also said Primetime Pizza will host a trunk or treat on October 29th.

Commissioner Hart reviewed some of the information Windstream provided at the townhall meeting. He gave information on a Fall Festival and Scare on the Square coming up in LaFayette.

Commissioner Stultz thanked everyone for coming out and thanked all of the county employees for their hard work. He said the flu season is approaching and encouraged everyone to get a flu shot. He asked Planning and Zoning Director David Brown to give a safety grant update.

Planning and Zoning Director David Brown provided the Board with a handout of all of the purchases made with safety grant funds. He said the facility maintenance team has been installing equipment in multiple locations. He said they have received nine of ten thermal imagers for the Sheriff's Office. He said Pat Cook is going to come to the next meeting to demo one of the units. Commissioner Blakemore said there has been recent concern with sick employees in a specific courtroom and asked about getting a mold test completed. Commissioner Hart stated that he had a conversation with County Clerk Rebecca Wooden regarding this complaint. Wooden said she was approached with the concern, it was discussed and shown to her, she stated she had contacted the county maintenance department to review, but no tests have been conducted. She said if the Board would like, the team will have it tested. Commissioner Askew said we need to contact a third party company to get it tested as soon as possible. Chairman Whitfield said some contractors have been out working on repair estimates of those projects. Commissioner Askew stated this particular issue needs to be addressed so we can determine all issues we are facing. Commissioner Stultz said black mold is a very serious health concern especially for people with underlying health problems.

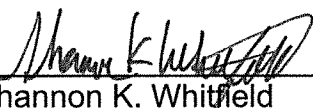
Chairman Whitfield said the fiber project with Windstream has already gotten service hooked up for some citizens. He said citizens will not be charged installation fees because the grant covers those fees. He said the grant calls for the project to be completed by the end of 2026, but Windstream hopes to be finished by the end of 2024. Commissioner Hart asked if the map from the town hall meeting was posted online. Joe Legge said the map shown at the town hall has not been posted yet, but he will get it up soon.

VIII. Executive Session:

Commissioner Blakemore made a motion to go into Executive Session to discuss personnel and to bring in Board Clerk Whitney Summey to take minutes. Seconded by Commissioner Askew, 4 ayes and 0 nays. The Executive Session began at 7:26 p.m. Chairman Whitfield called the regular scheduled meeting back to order at 7:48 p.m. and stated there was no action to be taken from the Executive Session.

IV. Adjournment:

Commissioner Hart made a motion to adjourn the meeting, Commissioner Blakemore seconded the motion, motion carried and the meeting was adjourned at 7:49 PM.



Shannon K. Whitfield
Chairman/CEO
Walker County Georgia

10-27-2022

Date

Minutes prepared by: Walker County Board Clerk, Whitney Summey

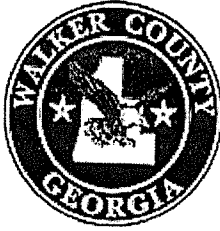
Regular Scheduled Board of Commissioners Meeting

Walker County Annex III

October 13, 2022

7:00 PM

<u>Roll Call</u>	<u>Present/Absent</u>
Commissioner Blakemore	Present
Commissioner Askew	Present
Chairman Whitfield	Present
Commissioner Hart	Present
Commissioner Stultz	Present



Sign In Sheet

Regular Scheduled Board of Commissioners Meeting

October 13, 2022

7:00 PM

Name

Address

Billy Sims (Coroner) 3599 E Broomtown Rd Lafayette GA

Laura Dursley Lafayette

Karen B. Campbell

Garber Bros Road

Ray Merv

Rich. Carr

Angela Carter

Enza May La Fuzette



Date: September 15, 2022

To: ACCG Defined Contribution and Deferred Compensation Plans that do NOT offer Tier 3 Funds (Single Asset Class) to their Participants

Re: Amendment to Schedule D-2 of the Administrative Services Agreement – **NEED BY DECEMBER 1, 2022**

We are writing to inform you that your jurisdiction needs to amend Schedule D-2 of the Administrative Services Agreement ("Agreement") by December 1, 2022. Your jurisdiction has a 3 party Agreement between the Employer (jurisdiction), ACCG and the ACCG Defined Contribution Board of Trustees that outlines the services all three parties will perform as it relates to the 401(a) and/or 457(b) plan.

In the Agreement, the DC Board of Trustees identifies 4 Tiers of investment options that an Employer can select to offer their Participants. The Tiers are (please see page 3 for detailed listing of funds by Tier):

1. Tier 1: Asset Allocation Options (Target Date and Target Risk)
2. Tier 2: Index/Core Options
3. Tier 3: Single Asset Class Options
4. Tier 4: Self-Directed Brokerage Account (only 3 plans have elected this option).

By default, ALL DC plans have Tier 1 and Tier 2. Approximately 45 Plans have Tiers 1, 2 and 3. This leaves 122 plans that do NOT have Tier 3 selected in their portfolio. From an administrative, statement preparation, and education standpoint, ACCG Staff and the ACCG Defined Contribution Board of Trustees believes offering Tiers 1 – 3 to all plans is in the best interest of the Employer and participant. As such, we have started updating Schedule D-2 (see attached) for the 122 plans that have not selected the Single Asset Class option.

There are several positives in adding Tier 3 funds to all plans. Below are some of the advantages:

- 1) Greater consistency - all plans are on the same playing field for offerings.
- 2) Ease of plan-to-plan transfers for participants who change jobs and wish to roll a prior ACCG plan to their new one.

191 Peachtree Street
Suite 700
Atlanta, GA 30303
p 770.952.5225
t 800.736.7166
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accgretirement.com

Retirement Services.

- 3) Advantage to employees by offering unique and diverse investment options instead of cookie cutter risk-based portfolios.
- 4) Enhance opportunities for investment diversification and investing in asset classes that may not be available through the non-Single Asset offerings.
- 5) A more sophisticated line up of options.
- 6) Expansion of the fund families.

Below is a more detailed description of the steps you will need to take to complete the Schedule D-2 process:

1. Review the Attached Schedule D-2 Form

A copy of the amended Schedule D-2 form is included with this notice. You will notice that Tiers 1, 2 and 3 are selected as the investment options elections, effective January 1, 2023. Although the Agreement is a 3-party agreement, neither ACCG nor the ACCG Defined Contribution Board of Trustees need to countersign Schedule D-2 to make the amendment effective. Please review the new Schedule D-2 carefully to make sure that the Tier 1, Tier 2 and Tier 3 boxes are checked.

2. Execute the Amended Schedule D-2

When you have reviewed the new Schedule D-2 and are satisfied that it has been properly completed, please have your jurisdiction's governing authority execute new Schedule D-2.

Please have an authorized individual, i.e., the individual authorized by the jurisdiction to sign the document, sign and date Schedule D-2 on behalf of the jurisdiction in the signature block at the bottom of the page.

3. Return Copy of Executed Schedule D-2 to ACCG

After Schedule D-2 has been executed on behalf of the jurisdiction, please scan and return a copy of the executed document to your ACCG Regional Client Manager via email.

Thank you for your attention to the above. Please contact your regional client manager directly, or me at 404.401.0692 or via email at khodges@accg.org if you have any questions or need further information on Schedule D-2.

Sincerely,



R. Kale Hodges
Retirement Services Director
ACCG Retirement Services

Retirement Services.

American Funds Target Date Funds:

American Funds 2010 Target Date Ret Fund
American Funds 2015 Target Date Ret Fund
American Funds 2020 Target Date Ret Fund
American Funds 2025 Target Date Ret Fund
American Funds 2030 Target Date Ret Fund
American Funds 2035 Target Date Ret Fund

BlackRock Target Risk Retirement Series:

BlackRock 20/80 Target Allocation Fund
BlackRock 60/40 Target Allocation Fund

Index/Core Funds:

Columbia Small Cap Index (A)
Federated Mid Cap Index
Metlife Stable Value CIT

Single Asset Class Funds:

American Beacon Large Cap Value (Inv)
American Funds EuroPacific Growth (R3)
American Funds New World (R3)
BlackRock High Yield Bond (S)
Cohen & Steers Real Estate Securities

Tier 1

American Funds 2040 Target Date Ret Fund
American Funds 2045 Target Date Ret Fund
American Funds 2050 Target Date Ret Fund
American Funds 2055 Target Date Ret Fund
American Funds 2060 Target Date Ret Fund

Tier 2

BlackRock 40/60 Target Allocation Fund
BlackRock 80/20 Target Allocation Fund

Schwab International Index (Sel)
Schwab S&P 500 Index (Sel)
Vanguard Total Bond Market Index

Tier 3

MainStay Large Cap Growth (R2)
Metropolitan West Total Return Bond
Schwab International Opportunitites Fund
VOYA GNMA Income Fund (A)

SCHEDULE "D-2"
INVESTMENT OPTION ELECTIONS

[X] DC Program [--] 401(a) Plan [--] 457(b) Plan [--] Senior Management 401(a) Plan

Effective January 1, 2023, the Employer hereby elects the investment options below to be offered under its Plan(s).

[X] **Tier 1: Asset Allocation Options**

[X] **Tier 2: Index/Core Options**

[X] **Tier 3: Single Asset Class Options**

[--] **Tier 4: Self Directed Brokerage Account**

Securities available for investment through the Self Directed Brokerage Account shall be:

- Mutual Funds: Taxable, Closed-end and Open-ended
- Domestic Equities listed on the NYSE, AMEX and NASDAQ exchanges
- Exchange Traded Funds (ETFs)
- Fixed Income Securities: Taxable and U.S. Treasuries

[--] **Employer Declines DC Board Recommended Investment Options**

The Employer declines the DC Board recommended investment options. The Employer understands it retains full fiduciary responsibility for the selection and monitoring of the investment options offered under the Plan and hereby releases the DC Board from the duties and responsibilities listed in items 1 through 3 of Schedule "D" of the Agreement and from all fiduciary responsibilities related to the selection and monitoring of the investment options. The Employer shall provide to ACCG a list of investment options to be offered by the Plan(s).

A complete listing of investment options under each Tier above can be found on Schedule "D-1" of the Agreement.

EMPLOYER

Jurisdiction: Walker County Government

Signature: Shannon K. Whitfield

Printed Name: Shannon K. Whitfield

Title: Chairman / CEO

Date: 10-13-2022

Best Friends: Data Matrix

Criteria:

Enter from date: 09/01/2022

Enter to date: 09/30/2022

	Species					
	Canine			Feline		
	Adult	Up to 5 months	Unknown Age	Adult	Up to 5 months	Unknown Age
Beginning Animal Count 2022-09-01	68	24	0	16	10	0
Intakes: Stray/At Large	46	7	0	0	0	0
Intakes: Transferred in from Municipal Shelter	0	0	0	0	0	0
Intakes: Transferred in from Other Rescue Group	0	0	0	0	0	0
Intakes: Owner Requested Euthanasia	1	0	0	0	0	0
Intakes: Relinquished by Owner	20	16	0	7	1	0
Intakes: Returns	7	0	0	0	0	0
Intakes: Other Intakes	12	2	0	1	7	0
Live Outcomes: Adoption	17	0	0	2	8	0
Live Outcomes: Returned to Owner	27	2	0	0	0	0
Live Outcomes: Returned To Field	0	0	0	0	0	0
Live Outcomes: Transferred to Municipal Shelter	0	0	0	0	0	0
Live Outcomes: Transferred to Other Rescue Group	47	29	0	3	8	0
Live Outcomes: Other	0	0	0	0	0	0
Other Outcomes: Died in Care	0	2	0	0	0	0
Other Outcomes: Lost in Care	0	0	0	0	0	0
Other Outcomes: Euthanasia	5	0	0	0	0	0
Other Outcomes: Owner Requested Euthanasia	1	0	0	0	0	0
Ending Animal Counts 2022-09-30	62	11	0	19	2	0
Spays/Neuters: Pre-Adoption	17	0	0	7	2	0
Spays/Neuters: Free for Low-Income Families	0	0	0	0	0	0
Spays/Neuters: Low-Cost for Low-Income Families	0	0	0	0	0	0
Spays/Neuters: Low-Cost for General Public	0	0	0	0	0	0
Spays/Neuters: TNR	0	0	0	0	0	0
Spays/Neuters: Other	0	0	0	0	0	0

**WALKER COUNTY BOARD OF COMMISSIONER
EXECUTIVE SESSION
AFFIDAVIT**

The undersigned, having been duly sworn, states under oath that the following is true and accurate:

1.

The Walker County Board of Commissioners met in an open and duly advertised meeting on October 13, 2022.

2.

During the meeting the Walker County Board of Commissioners voted to enter into executive session.

3.

In my capacity as Commission Chairman preside over the executive session. The executive session was called to order at 7:30 p.m. The following Commissioners were present: Blakemore, Askew, Whitfield, Hart and Stultz

Also in attendance: Whitney Summey Board Clerk

4.

The subject matter of the executive session was devoted to the following matter(s) within the exceptions provided in the open meeting law: (Initial all that are applicable):

 Litigation Matters: Consultation with the Walker County government attorney to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought, or to be brought, by or against Walker County government or any officer or employee in which Walker County government or any officer or employee may be directly involved; as provided in O.C.G.A. 50-14-2(1);

 Real Estate Matters: Discussion regarding the future purchase or acquisition, disposal, or leasing of real estate; as provided by O.C.G.A. 50-14-3(b)(1);

SKJX **Personnel Matters:** Discussion or deliberation upon the appointment, employment, compensation, hiring, disciplinary action or dismissal of a Walker County government officer or employee; as provided in O.C.G.A. 50-14-3(6);

 Other: (describe exemption of the open meeting law) _____

_____ as provided in O.C.G.A. _____.

SKW No other matters were discussed during the executive session.

_____ Discussion occurred on a topic not authorized by law. The meeting was declared out of order, immediately ceased and was adjourned.

This 13th day of October, 2022.

Shannon K. Whitfield

Print Name: Shannon K. Whitfield

Print Title: Commission Chairman

Sworn to and subscribed before me this
13th day of October, 2022.

Whitney L. Summey
Notary Public

My commission expires:

